



# NEW HAVEN PUBLIC SCHOOLS

## Citywide School Building Stewardship Committee

### Regular Meeting Minutes

July 13, 2023

#### Meeting held Zoom

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**I. Call to Order:** The meeting called to order at 4:33 p.m. by Mr. Wilcox

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**Attendees:** Mr. Giovanni Zinn, Chair; Mr. Wilcox, Vice-Chair; Dr. Madeline Negrón, Superintendent; Dr. Michael Finley, Dr. Paul Whyte, Mr. Thomas Lamb, Mr. Frank Fanelli, Mr. Jacob Robison, Ms. Michelle Bonora, Atty. Elias Alexiades.

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**Introductions:** Mr. Zinn welcomes the new Superintendent Dr. Negrón and the newest member Principal Ms. Michelle Bonora to the committee.

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**II. Minute Approval** **On the motion by Mr. Robison, seconded by Mr. Wilcox to approve the June 8, 2023 Reg 6/8/2023:** **minutes. (Motion Passed)**

**Mr. Zinn, yes; Mr. Wilcox, yes; Mr. Robison, yes; Dr. Finley, yes; Dr. Whyte, abstain.**

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**III. Stewardship Report:**

Mr. Fanelli presented the stewardship report updates for this month.

Fire Panels, several schools have been completed with their upgrades and new schools are being added as they are completed.

The LED Project has evolved, previously it was designed by the vendors. Now the specifications are created by an Engineer and those specifications are bid out to vendors, so we hold the blueprint of the system we want in place. To create uniformity in the updates that occur across locations.

Tridium upgrades are on hold as a scope is written out by the Executive Director of Facilities in conjunction with our Facilities HVAC Manager.

There are several domestic hot water boilers that are actively leaking, the engineers are designing before posting for bids for work to be performed. Boilers at Hillhouse and Cross have been making progress or near completion. The next set of locations for upgrades are added and are awaiting design by the engineers prior to posting for bid. Mr. Lamb adds that Cross and Hillhouse were the larger projects in comparison to the others schools and were prioritized as such.

Mr. Wilcox adds to the slide on the requirement for feminine products to be provided in the bathrooms. The guidance state they could be low cost solutions to have in place by September 1.

<https://portal.ct.gov/DPH/Family-Health/Adolescent-and-School/Menstrual-Equity-Law>

Mr. Lamb states the worry of vandalism of some of the lower cost options.

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**IV. Other Business:**

- 1. Return the Shack back to City**      **On the motion to recommend to the Board of Education the Retirement and surplusage of 333 Valley St (The Shack) by Mr. Wilcox seconded by Ms. Bonora. (Motion Passed)**

**Mr. Zinn, Yes; Mr. Wilcox, Yes; Dr. Negrón, Yes; Ms. Bonora, Yes; Mr. Robison, Yes; Dr. Whyte, abstain.**

A memo will be prepared to accompany the request when presenting it to the Board for approval.

- 2. Adult Education**      Mr. Zinn provides an update on an RFP is being posted soon for the Design team for Adult Education within the coming weeks. Ms. Bonora has received the okay from the State for the first \$500k grant towards design which is the RFP we are putting out. Also reached out to UI's energy conservation staff, who will link with Michelle Martinelli the districts Energy & Sustainability Manager. This is all great for us to get a good start on the project.

Ms. Bonora states the key date in regard to the project is December 2026 is when the funds need to be expended and our current lease at Ella Grasso Blvd expires 2025. But we are eager to get out of the space for various reasons and facilities challenges we've had at the location.

- 3. Committee Membership**      We just welcomed Ms. Bonora to the committee. No further updates at this time.

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**Adjournment:**      On the Motion by Mr. Zinn to adjourn seconded by Ms. Bonora, committee members adjourned at 5:51 pm

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Respectfully Submitted,  
*Salina Manning*  
 Salina Manning  
 Executive Administrative Assistant